

## About NewDay USA

NewDay USA is a nationwide VA mortgage lender dedicated to assisting active military personnel, veterans, and their families in realizing their financial and housing aspirations. Recognized as a Best Military Lender by National Mortgage Professional, NewDay is also an approved issuer/servicer by Ginnie Mae (GNMA), adhering to the highest standards in mortgage lending and fostering career advancement for mortgage professionals.

Aligned with its mission, NewDay actively partners with various organizations committed to aiding military veterans and their families in times of need. Through the NewDay USA Foundation, the company offers four-year scholarships to the children of fallen and severely disabled military veterans, enabling them to attend JROTC military high schools nationwide. Additionally, NewDay is a significant philanthropic supporter of the Medal of Honor Foundation, the USO, Boulder Crest Retreat for Military and Veteran Wellness, and proudly sponsors the Military Bowl. Community service and volunteerism are integral to the culture at NewDay USA.

NewDay India Mortgage Operations comprehensively supports all facets of Mortgage Banking, from processing and underwriting to the approval or denial of Mortgage Loans originated by NewDay USA.

For more information about NewDay USA, visit <a href="https://www.NewDayUSA.com">www.NewDayUSA.com</a>

### **About Chrysalis Holdings**

Chrysalis Holdings, LLC is an investment company focused on developing industry leaders in financial services, technology and business analytics. The company focuses on building and growing successful business and intellectual capital within the fintech industry. Current key holdings include NewDay Financial LLC, Chrysalis Analytics LLC, NewDay India Software Development Private Ltd(NewDay India Mortgage Operations, NewDay Nexus, NewDay Emerging Tech), and America's Settlement Company.



# **NEWDAY INDIA**



# **Job Description-** NewDay India Mortgage Operations

As an Operations Associate, you're crucial in managing mortgage applications across key stages like processing, closing, post-closing, quality assurance, and servicing. Your focus is to ensure that our defined Key Performance Indicators (KPIs) are met and that each phase meets our strict quality standards. Collaboration with colleagues is key, fostering teamwork to achieve common goals. This role requires resilience and adaptability as you'll work flexible shifts covering both India and US banking hours. Commitment to cross-training is essential; it helps you expand your skills across different functions, making you an invaluable team member.

From day one, you'll be provided with mentors who will support your learning journey and immerse you in NewDay's culture of excellence. Within just three years, you'll have the opportunity to skyrocket your career, potentially leading your own team and achieving career milestones beyond your expectations. This rapid growth trajectory is fueled by your dedication and the robust support system at NewDay.



# **Duties & Responsibilities**

- Processing of Mortgage Applications: Execute mortgage application processing across different stages, ensuring quality and compliance.
- Cross-Training and Expertise Development: Actively engage in cross-training to enhance versatility within mortgage operations.
- KPIs Achievement: Track and surpass KPIs for processing efficiency and customer satisfaction.
- Quality Assurance and Compliance: Maintain meticulous standards to ensure accuracy and regulatory adherence.
- Collaborative Teamwork: Foster a cohesive team environment for streamlined operations.
- Resilience and Adaptability: Navigate challenges with resilience and proactive problemsolving.
- Flexibility in Shifts: Adapt to varying shifts to support seamless operations across time zones.
- Verbal and Written Communication Skills: Communicate effectively to ensure clarity and alignment with stakeholders.

# Qualifications

#### You're qualified if:

- You have a minimum of a Bachelor's Degree from a top tier University and have demonstrated academic success.
- You are career minded, result oriented and take action.
- You have excellent interpersonal and communication skills.
- You are collaborative, have the ability to complete multiple projects under tight deadlines.

# **NDI Operations Leadership Track**

Uncover your path to success



#### **Vice President**

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**Entrepreneurial Opportunity:** Responsibility to build a business and hire, train, and motivate your own team

Promoted to VP after 75-78 months

# **Senior Assistant Vice President**

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**Proven Operations Expert:** Become the NewDay Operations expert with leadership experience across multiple domains

Promoted to SAVP after 63-66 months

#### **Assistant Vice President**

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**Proven Operations Leader:** Become the NewDay Leader and master building a business and leading a successful team

Promoted to AVP after 45-48 months

# **Team Manager**

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**Go-to leader on a Team:** Partner with an AVP or a VP, help them build a business and assisting with training and team development

Promoted to Team Manager after 33-36 months

### **Team Lead**

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**First step into Management:** Learn what it takes to build a business and run a team

Promoted to Team Lead after 21-24 months

#### **Mentor**

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**First step into Leadership:** Develop one new team member by training your assigned mentee 1 -on- 1

Promoted to Mentor after 9-12 months

### Associate/Senior Associate

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**NewDay University:** Learn the mortgage business and become a valuable individual contributor

